

Shareholder Video Conferencing Platform Service Manual

Taiwan Depository & Clearing Corporation

113.1

Content

1.Introduction

2.Index

3.Advance-Registration

4.On AGM Date



1.Introduction



TDCC VSM Platform



- Authentication
- Advance-Registration

On AGM Date

- Sign in
- Live-Streaming
- Live Q&A(in words)
- Vote
- Download Materials

2.Index

項目	時間序	項目	頁碼
1	From the beginning of eVoting to 3 days before the AGM	Advance-Registration	p.6
2	2 days before the AGM	Meeting Notice	p.16
3	30 minutes before the AGM	Sign In	p.18
4	Signed in	Go to Webcast Platform	p.23
5		Live Q&A(in words)	p.25
6	During the AGM	Voting	p.28
7	After the AGM	Logout	p.32

A top-down view of a wooden desk with a laptop, a camera lens, a smartphone, and earbuds. The text "3. Advance-Registration" is overlaid in the center.

3. Advance-Registration

Authentication

- Enter Your CN Code (<https://stockservices.tdcc.com.tw/evote/index.html?language=EN>)
- Select the certificate type and login.

The screenshot shows the TDCC eVoting User Login page. The page has a dark blue header with the TDCC logo and navigation links: Tw, Home, Member, Q&A, and Login. Below the header, there are tabs for eVoting, eMeeting, eNotice, ESG IR Platform, and Other information. The main content area is titled "User Login" and includes a sub-section for "Individual Shareholder/投資人". The login form contains three input fields: "CN Code" with the value "CN12345678", "Certificate Type" with the value "CN code of Foreign Shareholders" and a dropdown arrow, and "Password". Below the password field is a link for "Forgot Password / Reset Password". A blue "Login" button is at the bottom center. A hand cursor icon is pointing at the Certificate Type dropdown. In the bottom right corner, there is a small icon for "隱私權・條款" (Privacy Policy・Terms).

Authentication

User terms

Advance-
Registration

Edit Profile

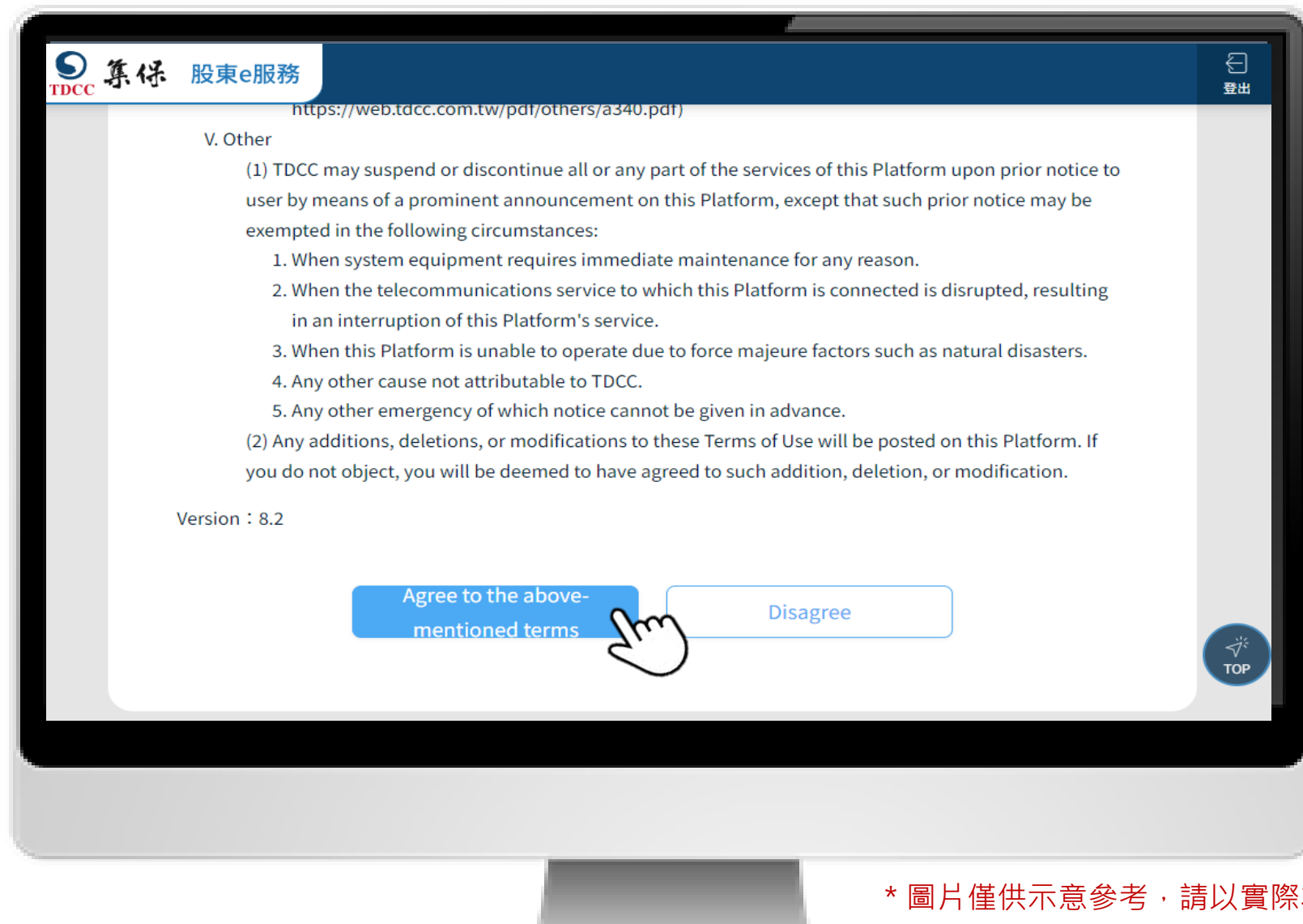
Email
Verification

Meeting
Registration

Meeting
Notice

User terms

- Agree the user terms to next step



* 圖片僅供示意參考，請以實際為準。

Authentication

User terms

Advance
Registration

Edit Profile

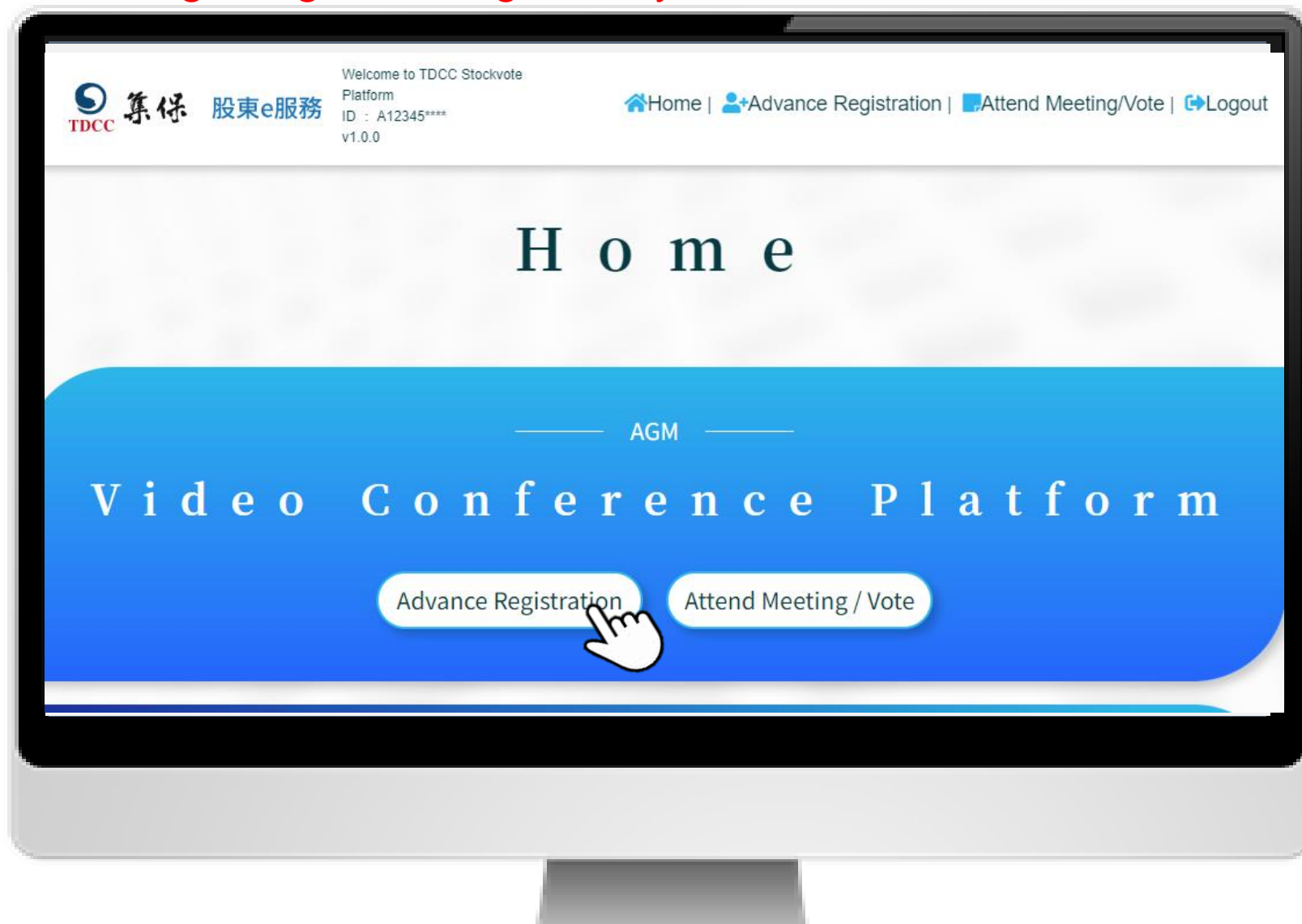
Email
Verification

Meeting
Registration

Meeting
Notice

Advance Registration

1. Click "Advance Registration". Meeting Registration should be completed during evoting period. (from the beginning of eVoting to 3 days before the AGM)



Authentication

User terms

Advance-
Registration

Edit Profile

Email
Verification

Meeting
Registration

Meeting
Notice

Edit Profile

1. Leave your email address for the first login and click “Send Verification Email” .



The screenshot displays the TDCC Shareholder e-Service portal. The top navigation bar includes the TDCC logo and the text '集保 股東e服務'. On the right side of the top bar are links for Home, Member, Q&A, and Logout. Below the top bar is a secondary navigation bar with links for eVoting, eMeeting, eNotice, ESG IR Platform, and Other information. The main content area is titled 'Create Your Profile (Email)'. It features a form with a label '股東e服務平台通訊 Email' and a placeholder 'Email Address'. A blue button labeled 'Send Verification Email' is positioned below the form, with a hand cursor icon pointing at it.

Authentication

User terms

Advance-
Registration

Edit Profile

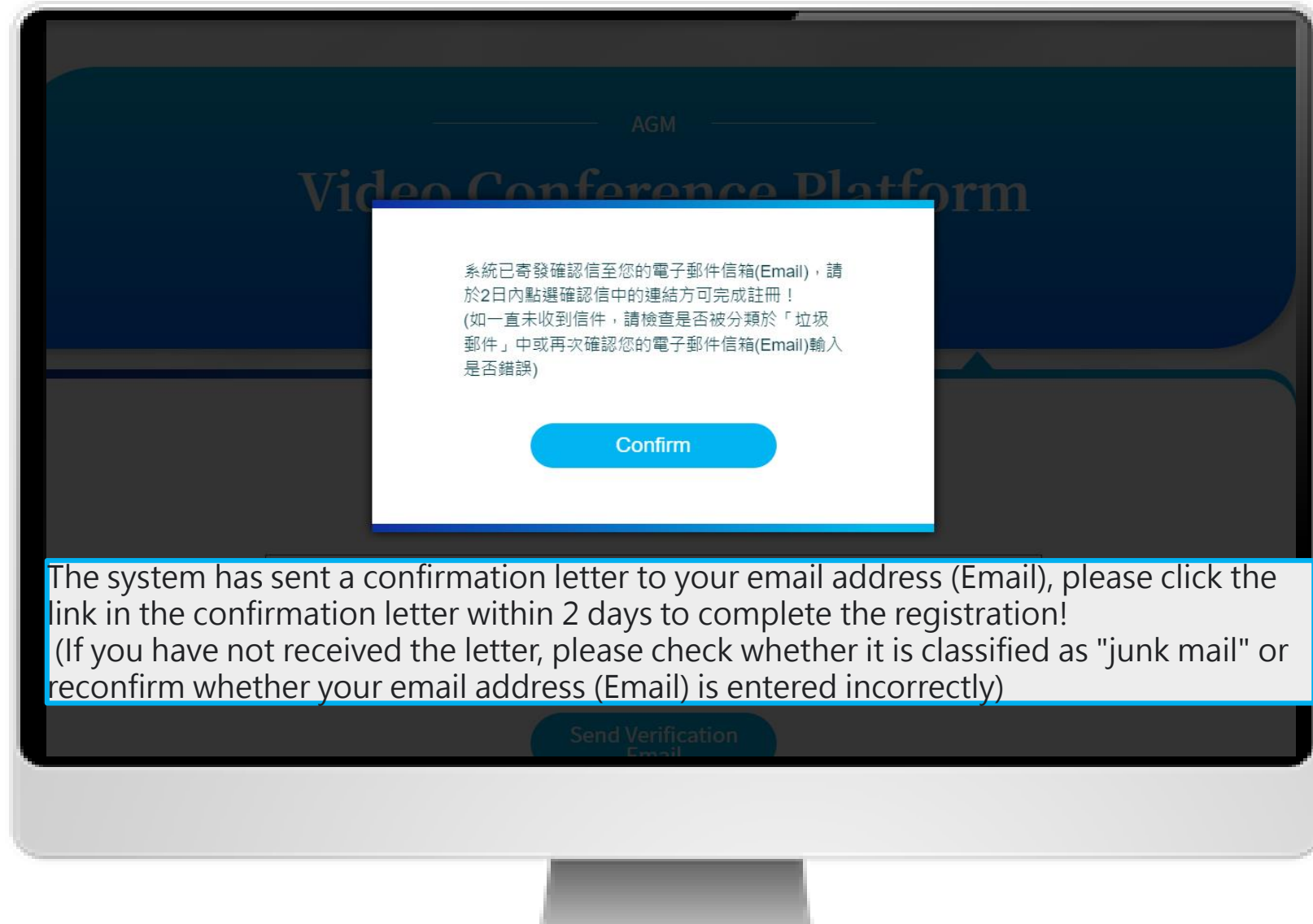
Email
Verification

Meeting
Registration

Meeting
Notice

Edit Profile

2.The system will notify you with a pop-up window that the confirmation letter has been sent. If you have not received it, please check whether the email is correct, or it has been classified as spam.



Authentication

User terms

Advance-
Registration

Edit Profile

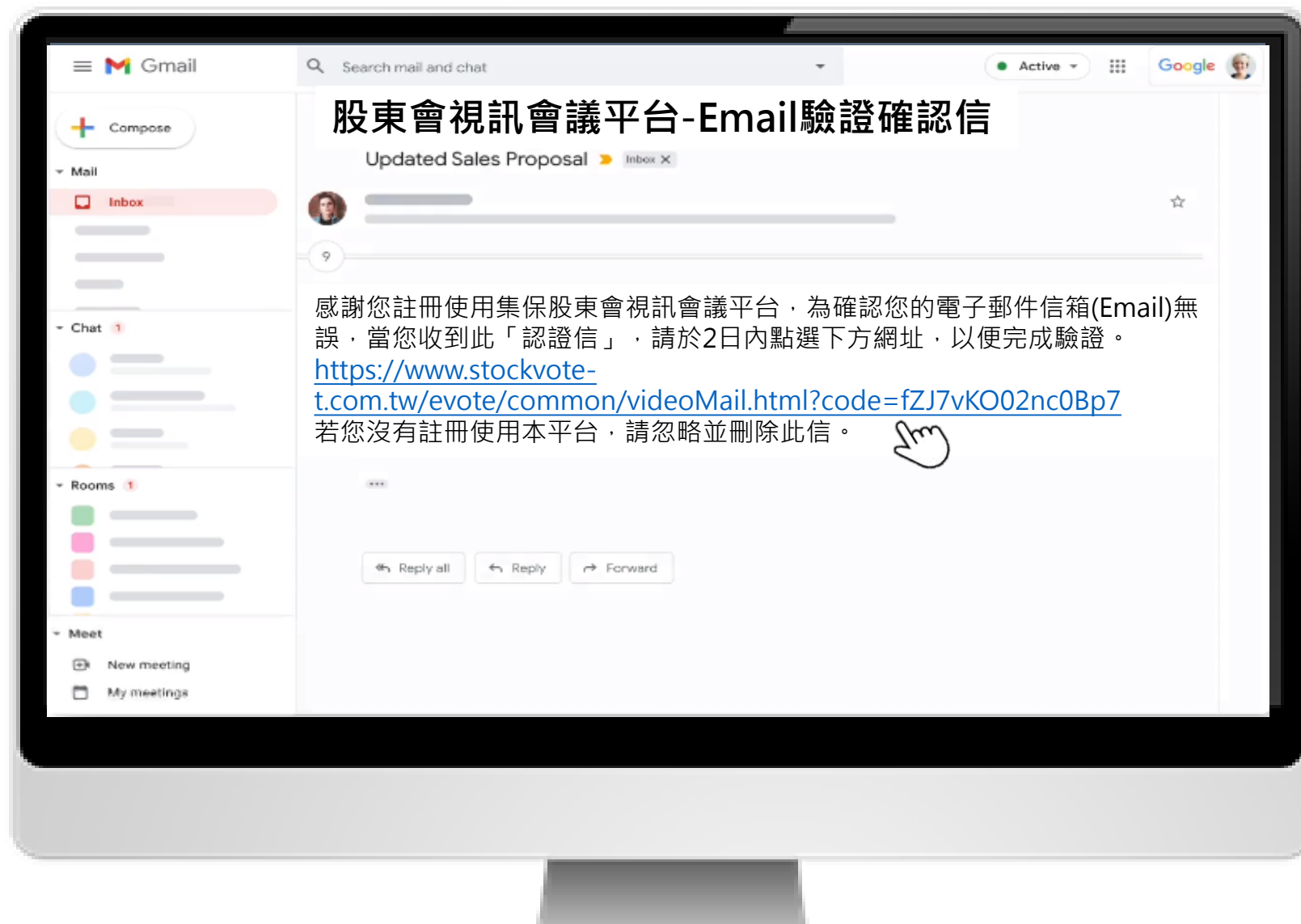
Email
Verification

Meeting
Registration

Meeting
Notice

Email Verification

1. Please check your verification email and click the link.



Authentication

User terms

Advance-
Registration

Edit Profile

Email
Verification

Meeting
Registration

Meeting
Notice

Email Verification

2. You have successfully completed the verification of your Email!
If you need to use the eMeeting service after verification, please log in to the eServices Platform again and navigate to "eMeeting" to access the related features.



Authentication

User terms

Advance-
Registration

Edit Profile

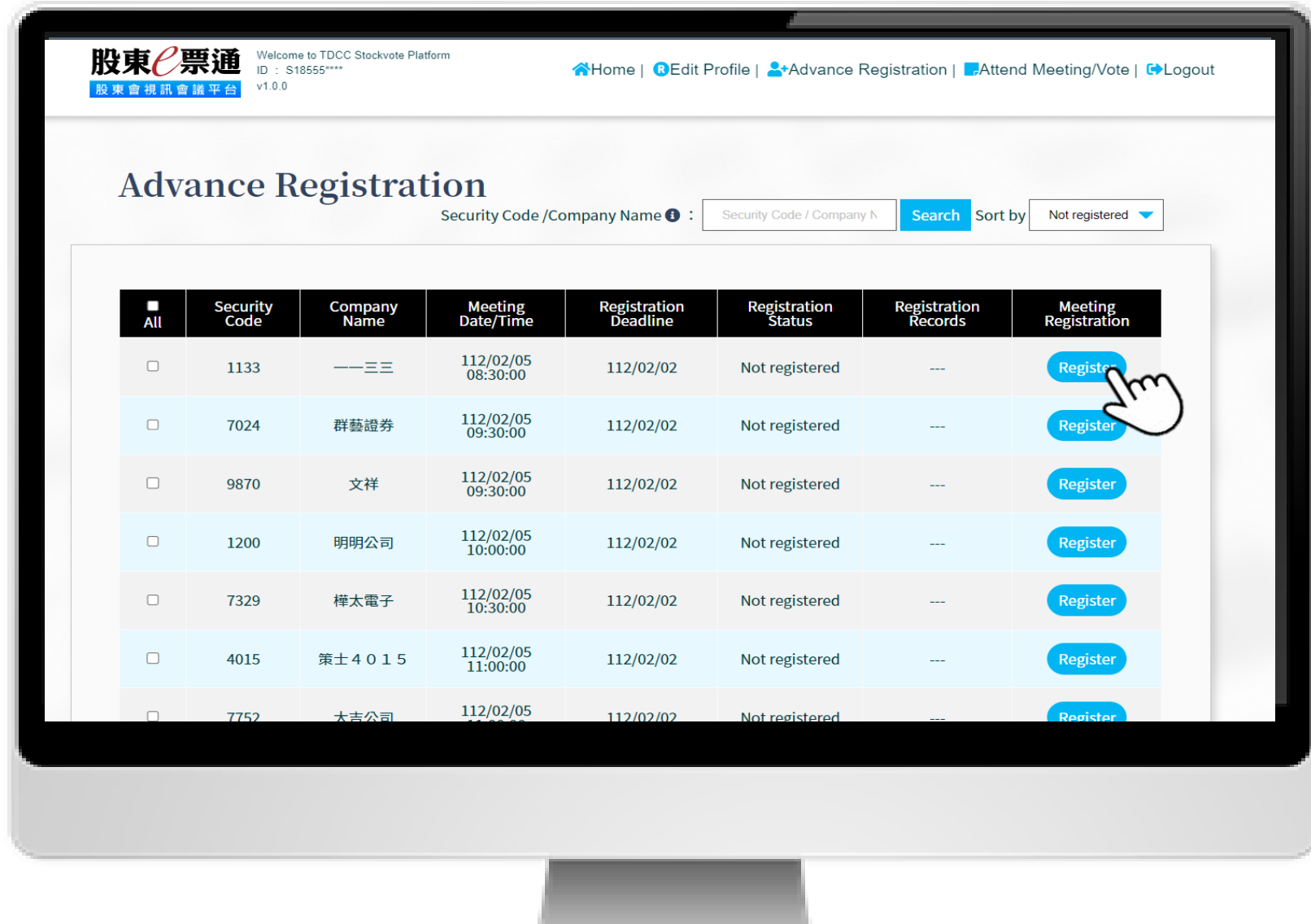
Email
Verification

Meeting
Registration

Meeting
Notice

Meeting Registration

1. Login → Advance Registration → Click Register .Meeting Registration should be completed during evoting period. (from the beginning of eVoting to 3 days before the AGM)



Authentication

User terms

Advance-
Registration

Edit Profile

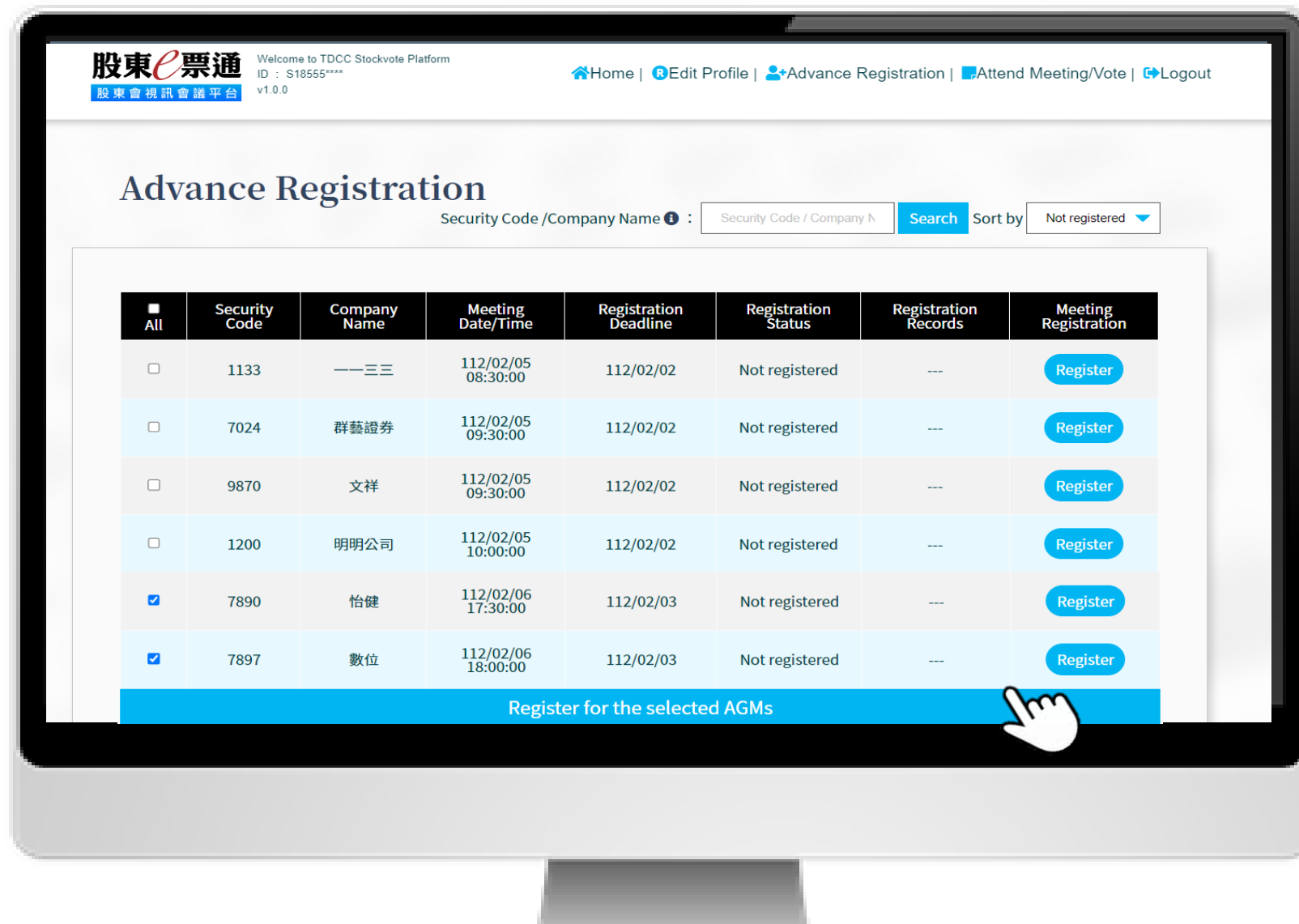
Email
Verification

Meeting
Registration

Meeting
Notice

Meeting Registration

2. Register for the selected AGMs.



Authentication

User terms

Advance-
Registration

Edit Profile

Email
Verification

Meeting
Registration

Meeting
Notice

Meeting Registration

3.A notification window will pop up when the registration is successful.



Congratulations on completing the "registration" of TDCC Shareholders Meeting Video Conference Platform

Shareholders are reminded to test the network and equipment in advance, and be familiar with the relevant operating procedures (check QA or operation manual), and shareholders who register to use this platform "agree to waive" participation in the physical shareholders' meeting.

Registration/voting/questions/watching live broadcasts must be done in this form.

If you disagree, please cancel the registration on this platform two days before the shareholders meeting.

This platform will remind you to register on the day and other related tasks with the registered email address (Email) one day before the shareholders meeting!

Authentication

User terms

Advance-Registration

Edit Profile

Email Verification

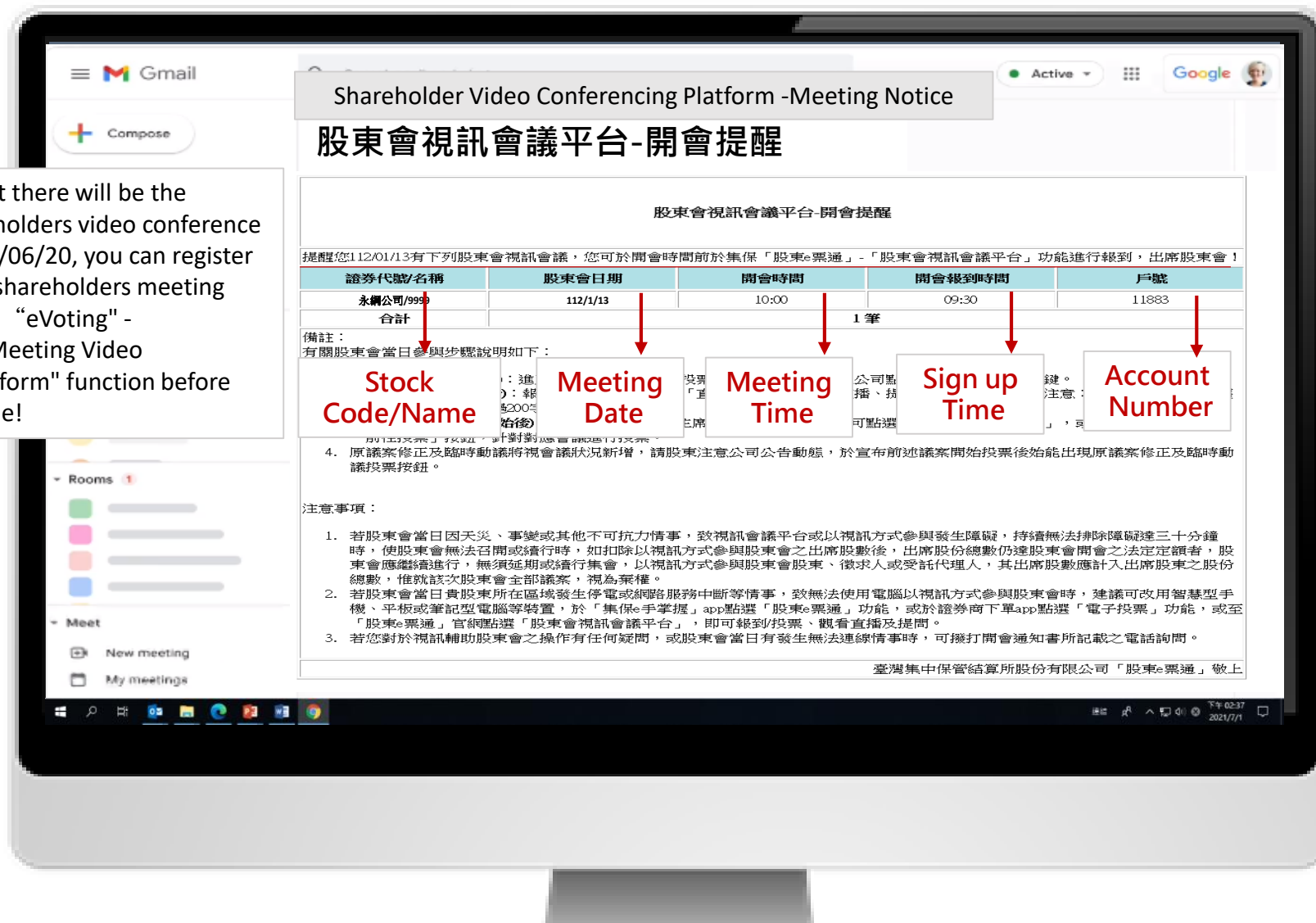
Meeting Registration

Meeting Notice

Meeting Notice

1. You will receive Meeting Notice 2 days before the meeting.

Remind you that there will be the following shareholders video conference meeting on 11/06/20, you can register and attend the shareholders meeting through TDCC's "eVoting" - "Shareholders Meeting Video Conference Platform" function before the meeting time!



4. On AGM Date

Authentication

User terms

Sign in

Live
Streaming

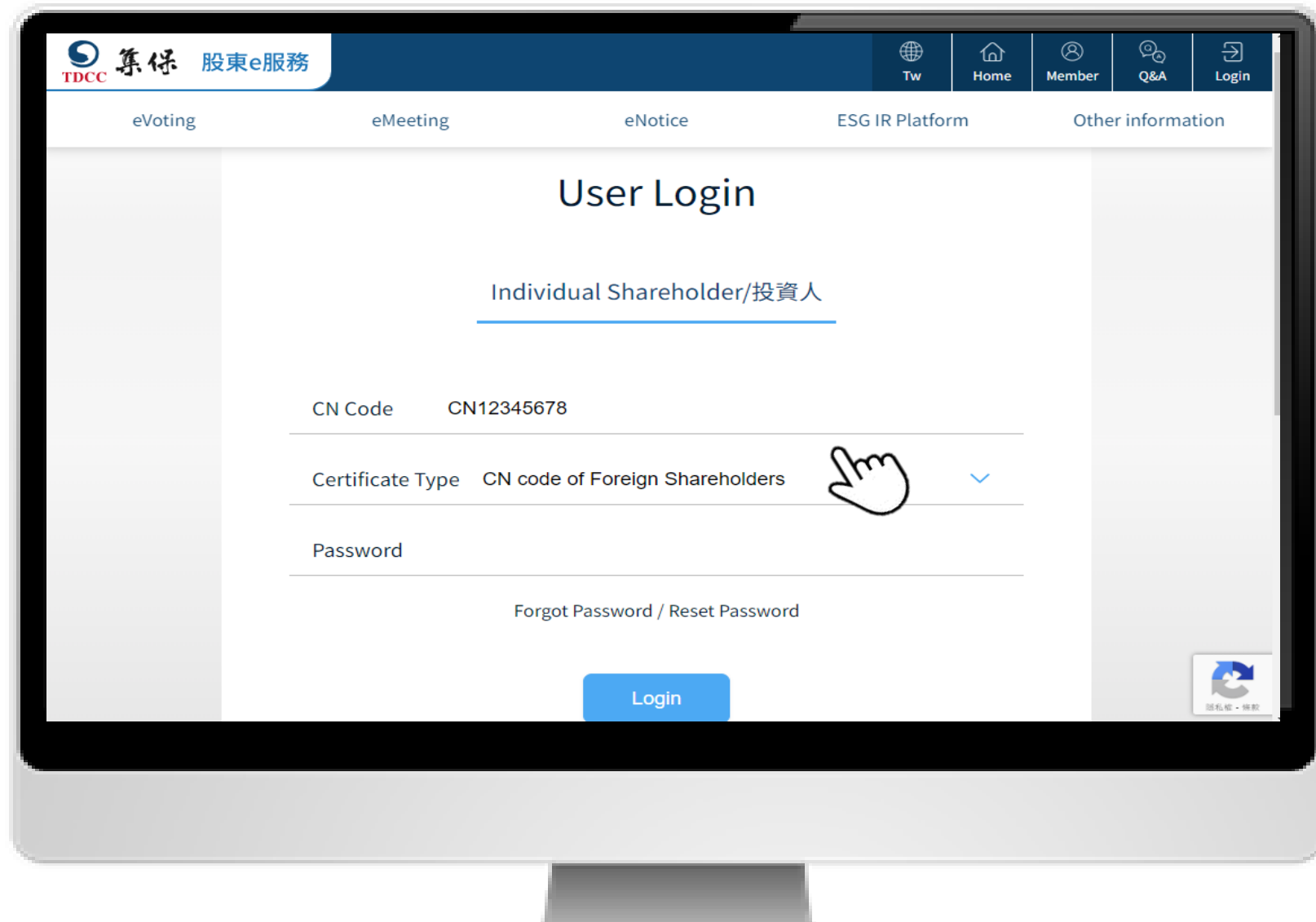
Q&A
(in words)

Vote

Download
Materials

Authentication

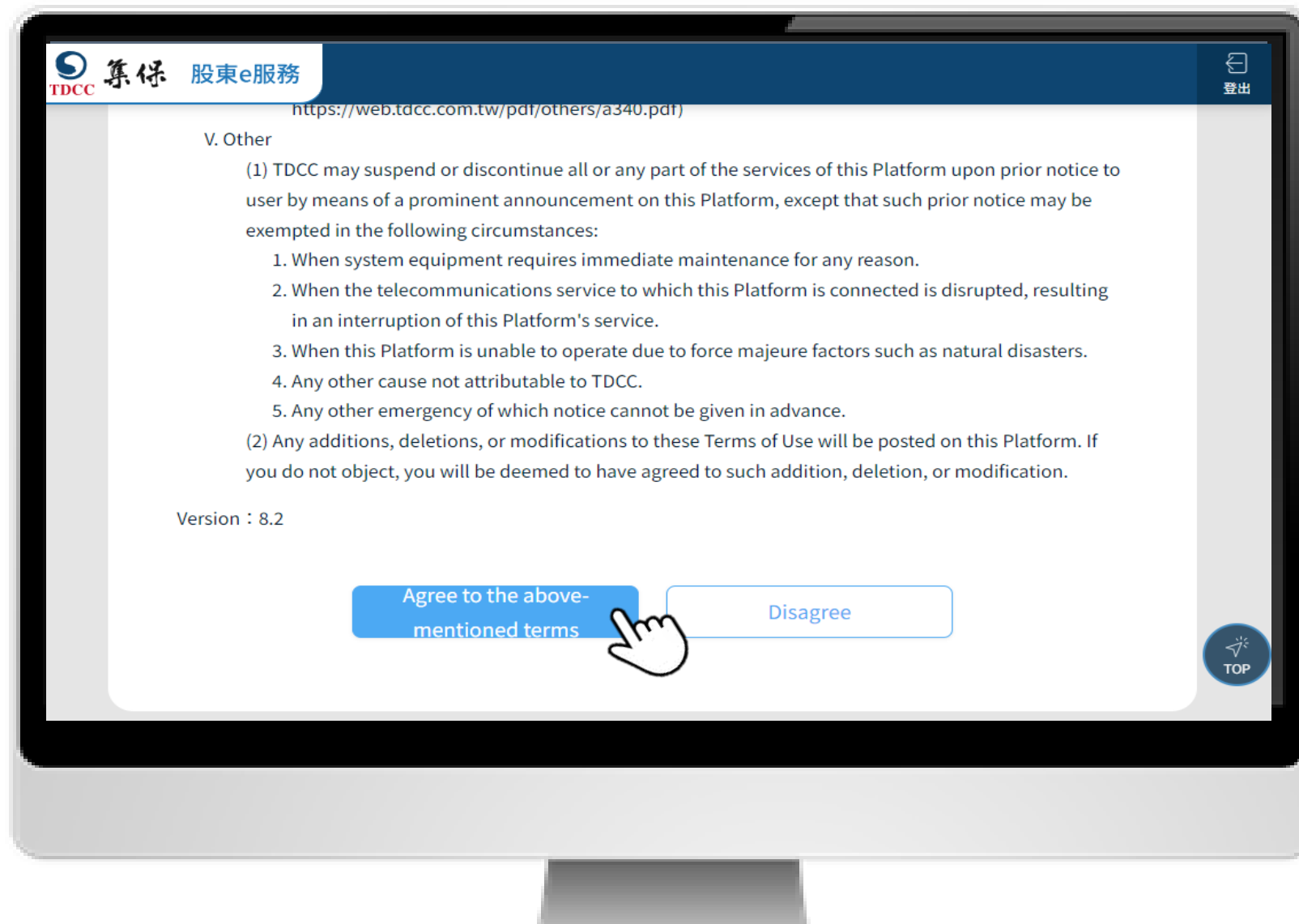
- Enter Your CN Code (<https://stockservices.tdcc.com.tw/evote/index.html?language=EN>)
- Select the certificate type and login.



The screenshot shows the TDCC eVoting User Login page. The page has a dark blue header with the TDCC logo and navigation links: Tw, Home, Member, Q&A, and Login. Below the header, there are tabs for eVoting, eMeeting, eNotice, ESG IR Platform, and Other information. The main content area is titled "User Login" and includes a sub-header "Individual Shareholder/投資人". The login form contains three input fields: "CN Code" with the value "CN12345678", "Certificate Type" with the value "CN code of Foreign Shareholders" (indicated by a hand cursor and a dropdown arrow), and "Password". Below the password field is a link for "Forgot Password / Reset Password". A blue "Login" button is at the bottom center. In the bottom right corner, there is a small icon for "隱私權・條款" (Privacy Policy/Terms of Service).

User terms

- Agree the user terms to next step



Authentication

User terms

Sign in

Live
Streaming

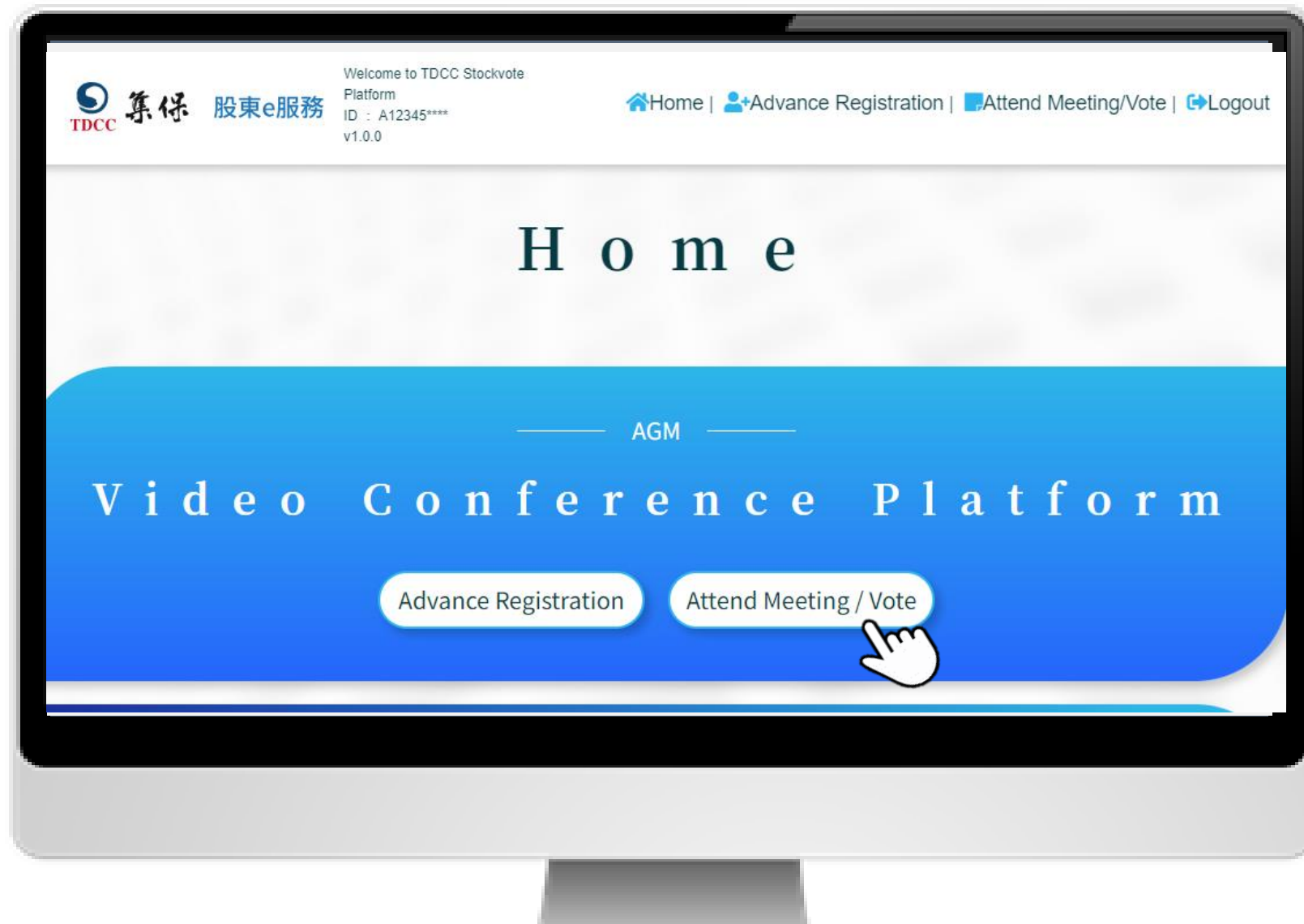
Q&A
(in words)

Vote

Download
Materials

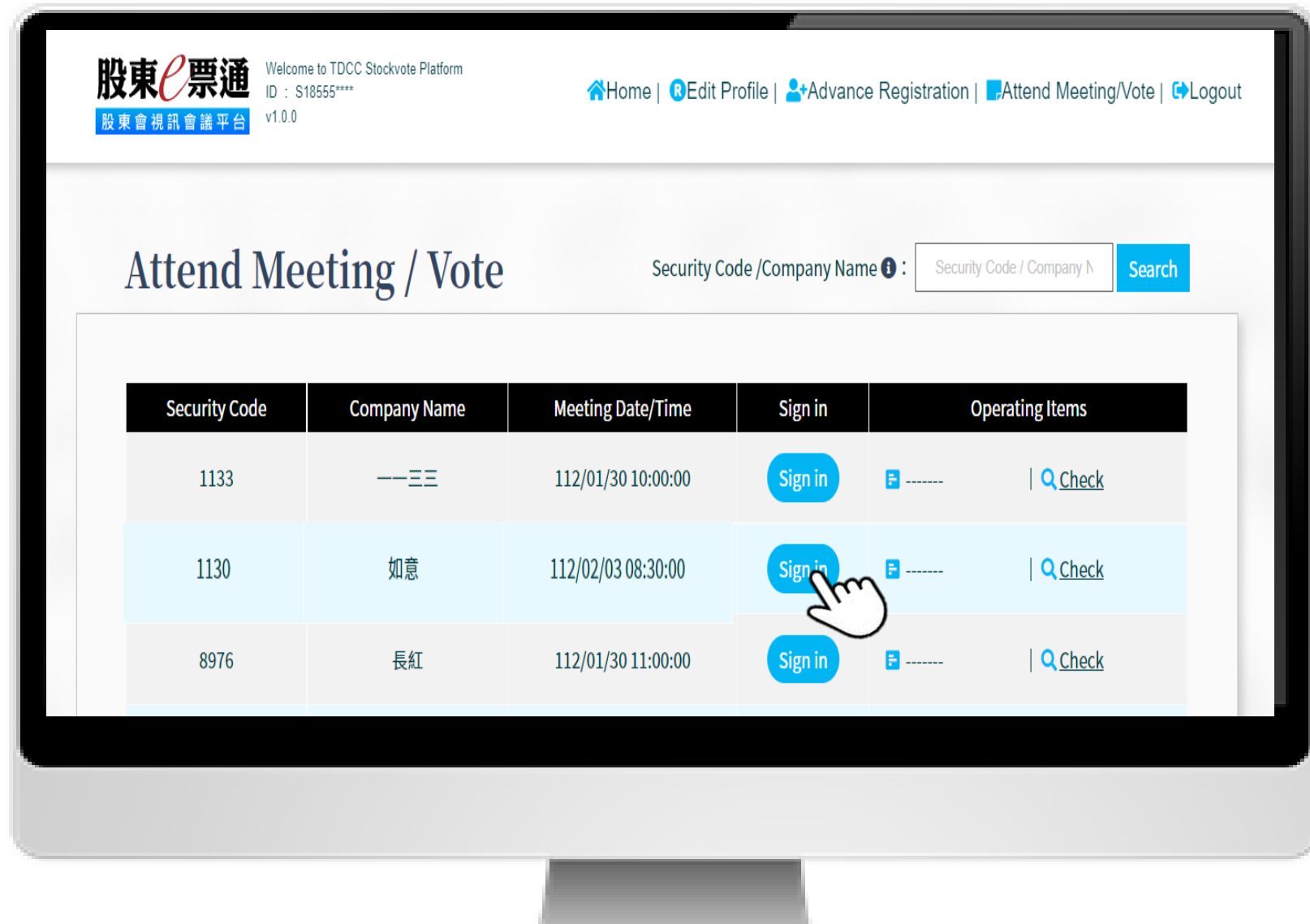
Sign in

1. Click "Attend Meeting/Vote" .



Sign in

2. Click “Sign in” .



Authentication

User terms

Sign in

Live
Streaming

Q&A
(in words)

Vote

Download
Materials

Sign in

2. After signing in, the system will pop up a success message.



Authentication

User terms

Sign in

Live
Streaming

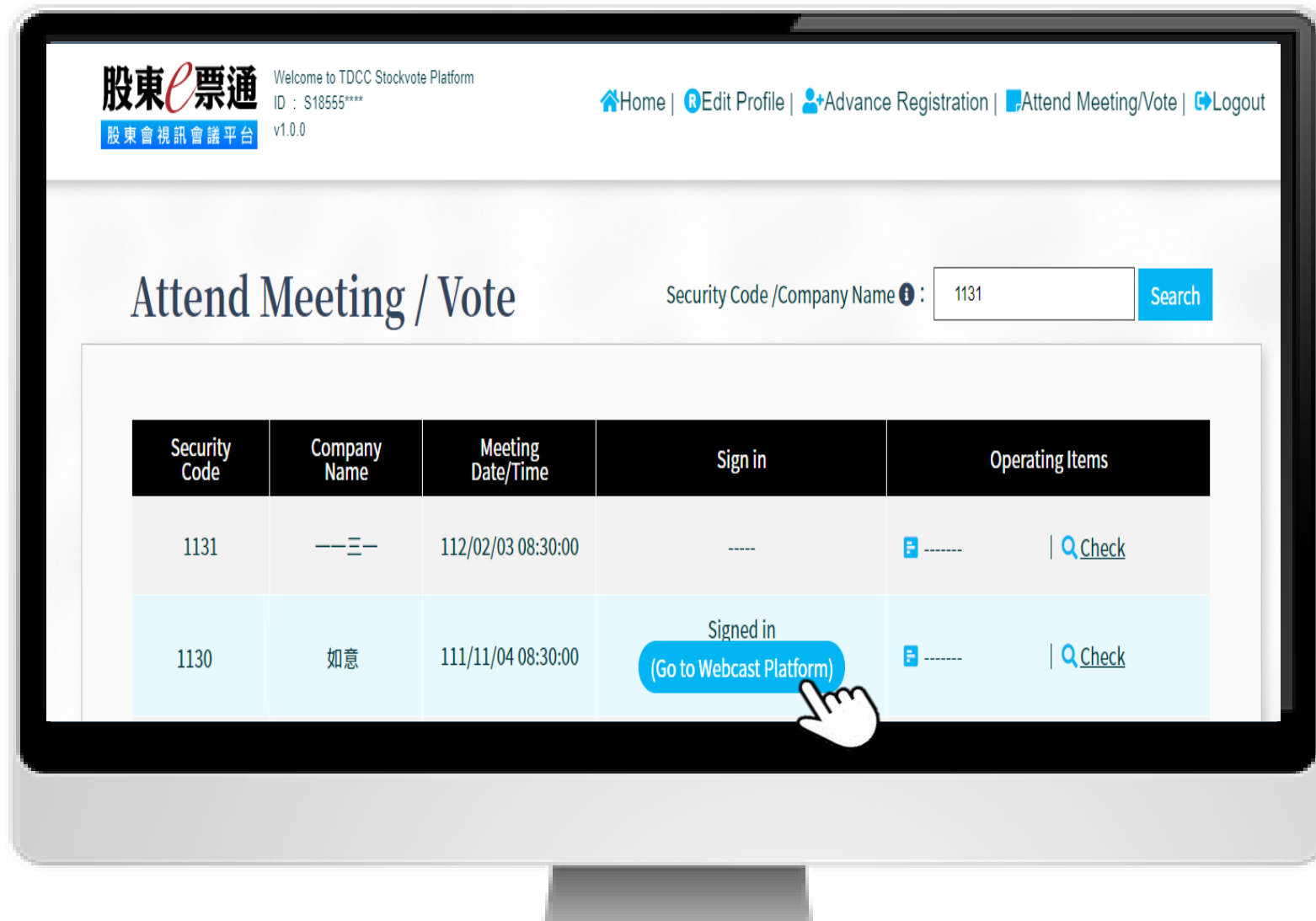
Q&A
(in words)

Vote

Download
Materials

Live Streaming

1. You can watch meeting live Streaming after signing in. Click “Go to webcast platform” .



Authentication

User terms

Sign in

Live
Streaming

Q&A
(in words)

Vote

Download
Materials

Live Streaming

Live Streaming window

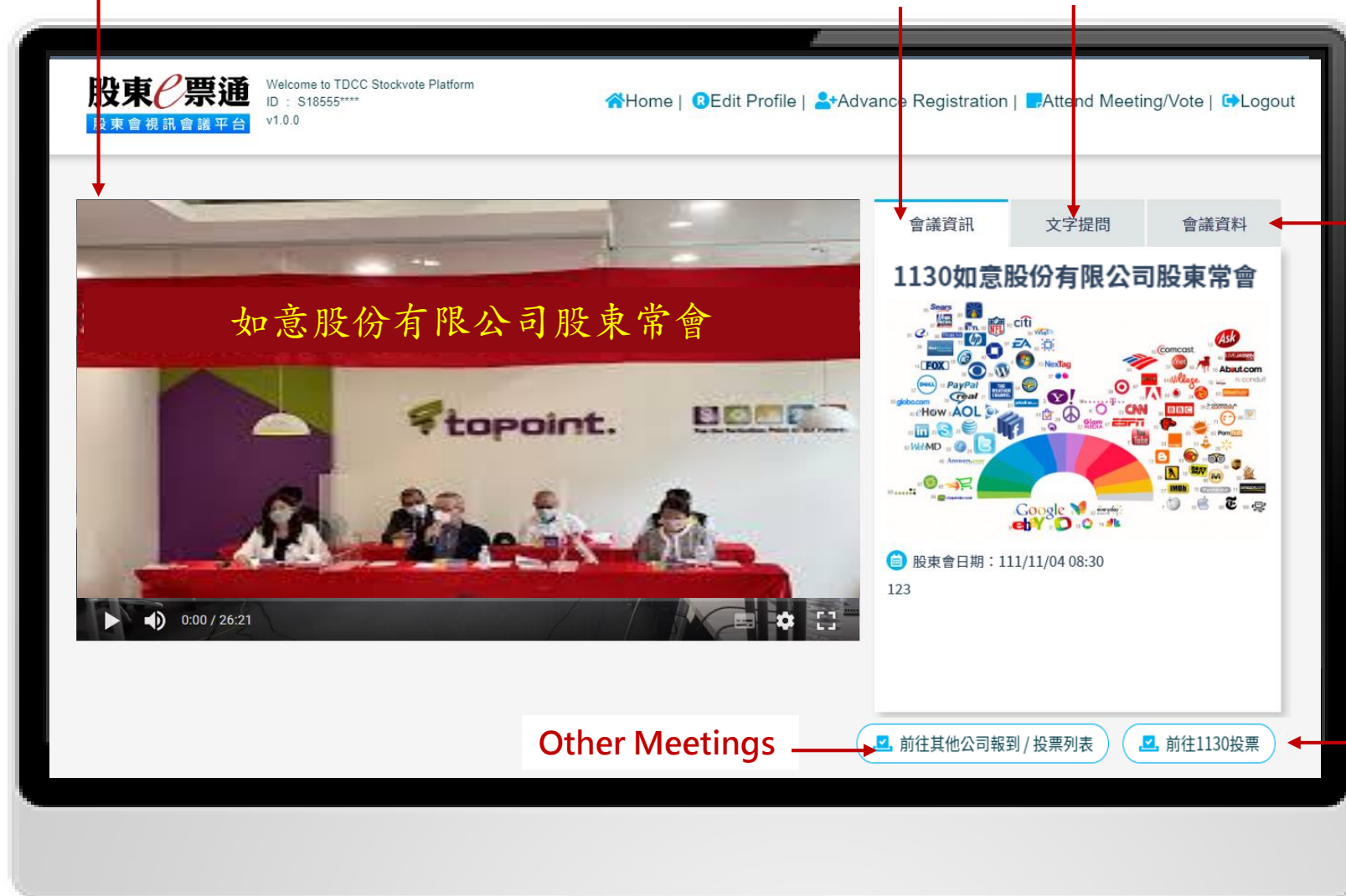
Meeting Information

Q&A(in words)

Materials

Other Meetings

Vote for 1130



Authentication

User terms

Sign in

Live
Streaming

Q&A
(in words)

Vote

Download
Materials

Q&A(in words)

1.Click“ 文字提問” .A participant may not raise more than two questions on any single proposal, and each question raised may not exceed 200 words.



4.Questions asked
(only seen by the
questioner)

2.Select
proposals

3.Input and
send questions

Authentication

User terms

Sign in

Live
Streaming

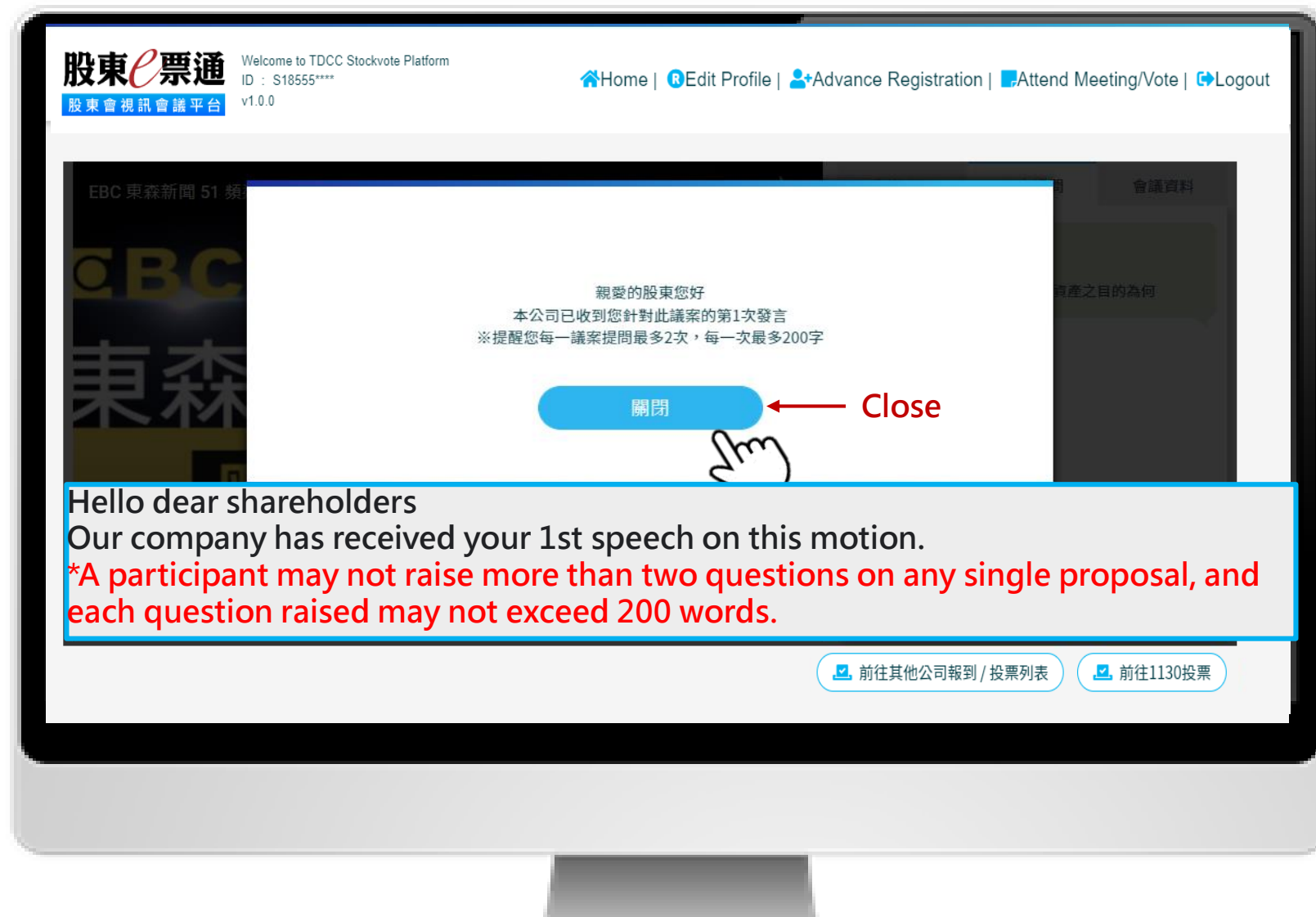
Q&A
(in words)

Vote

Download
Materials

Q&A(in words)

2. The system will remind your frequency of questions.



Authentication

User terms

Sign in

Live
Streaming

Q&A
(in words)

Vote

Download
Materials

Q&A(in words)

3.The response will be issued publicly if the company replies questions in words.



Questions asked
(only seen by
the questioner)

Response by the
company(public)

Authentication

User terms

Sign in

Live
Streaming

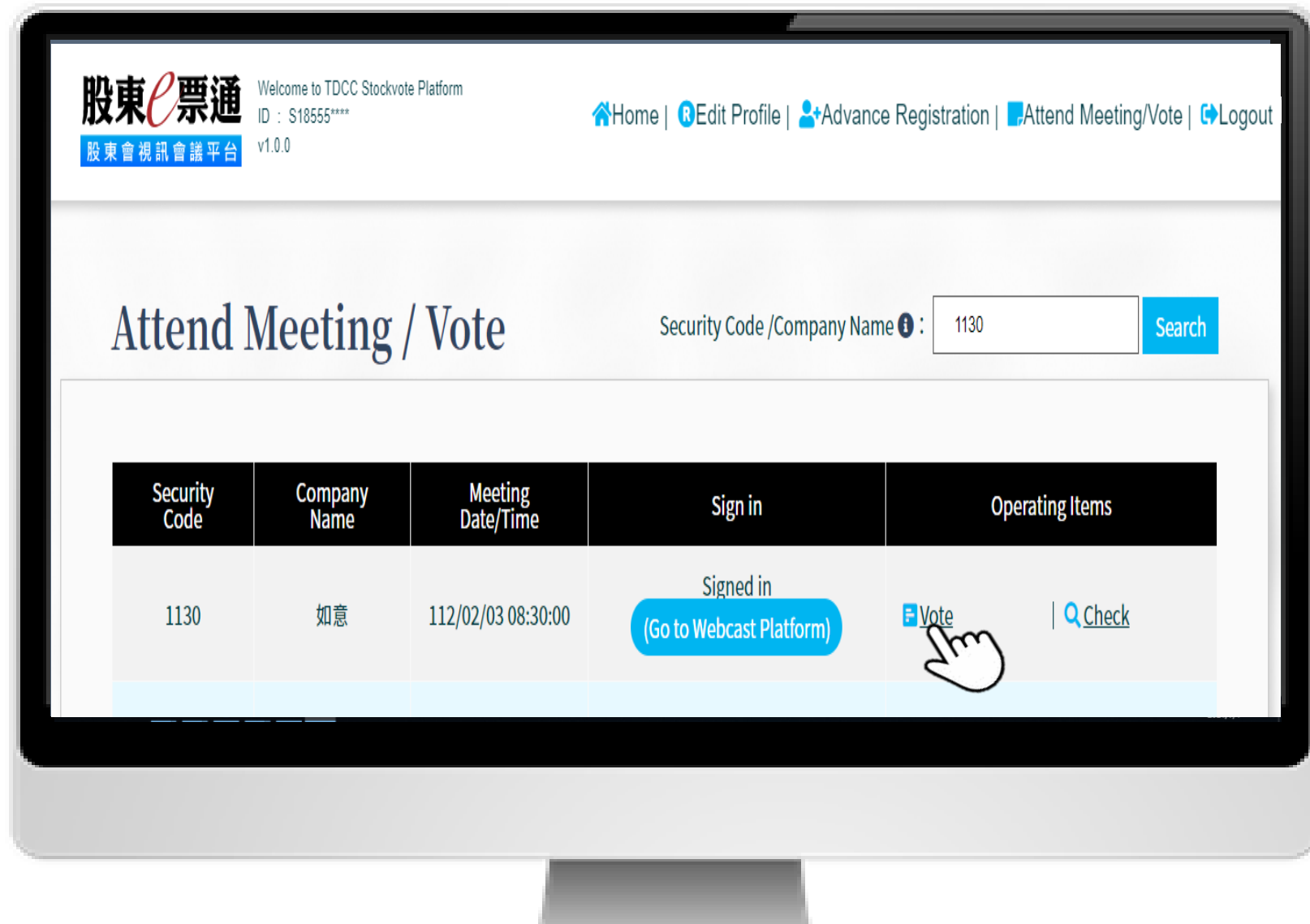
Q&A
(in words)

Vote

Download
Materials

Vote

1. Click "Vote" .



Authentication

User terms

Sign in

Live
Streaming

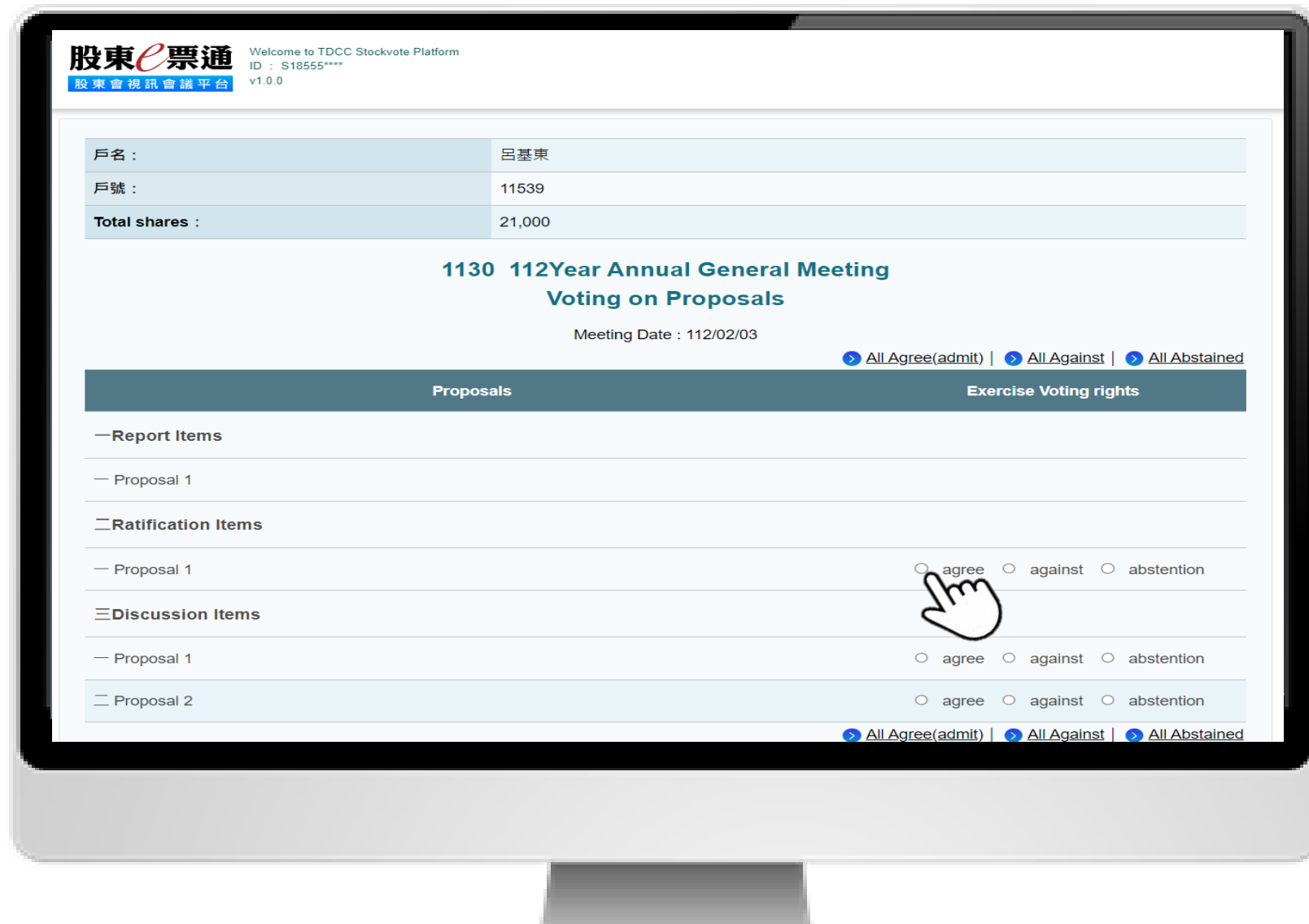
Q&A
(in words)

Vote

Download
Materials

Vote

2. Follow the instruction to vote and modify before the vote close.



Authentication

User terms

Sign in

Live
Streaming

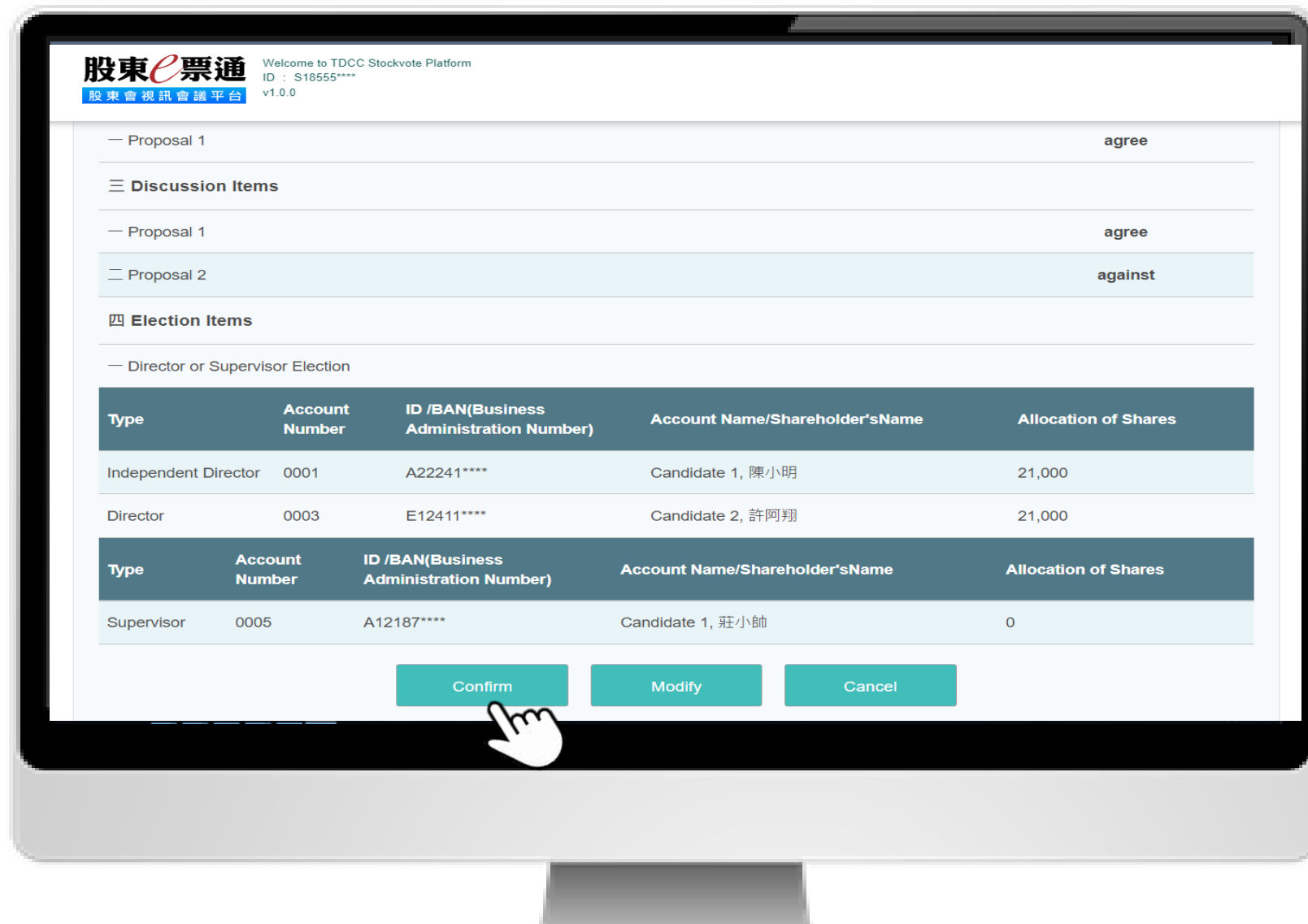
Q&A
(in words)

Vote

Download
Materials

Vote

3. Confirm and complete voting.



Authentication

User terms

Sign in

Live
Streaming

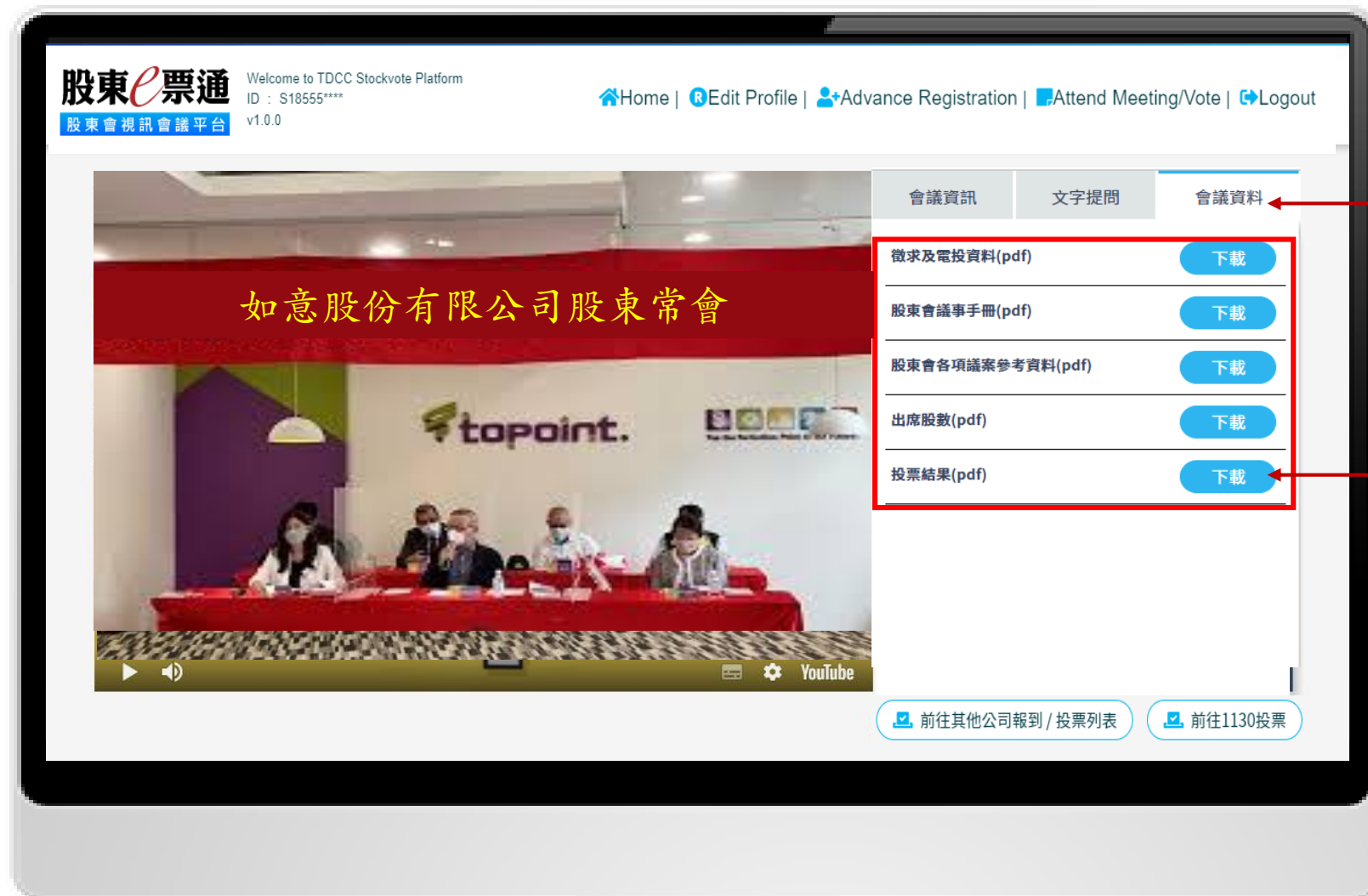
Q&A
(in words)

Vote

Download
Materials

Download Materials

1.Voting outcomes will be issued by the company after voting and uploaded to “會議資料” .



Materials

Download
(in 90 days)

Authentication

User terms

Sign in

Live
Streaming

Q&A
(in words)

Vote

Download
Materials

Logout

2.Remerber to logout after the meeting.

