Significant Announcement Template for Companies’ Physical Shareholders’ Meetings with Assistance of Video Conferencing

Subject: Announcement of the board of directors' resolution to change the date, venue, and format of the 2021 Annual General Meeting

1. Date of the board of directors’ resolution: 2021/MM/DD
2. Shareholders meeting date: 2021/MM/DD
3. Shareholders meeting time:
4. Shareholders meeting location:
5. Cause for convening the meeting, please refer to material information published on 2021/MM/DD
6. Method of convening shareholders meeting (in person/in person or attendance by video conferencing): in person or attendance by video conferencing
7. Any other matters that need to be specified:
	1. Shareholders’ meetings should be convened in accordance with the *Measures for Public Companies to Postpone Shareholders’ Meetings for Pandemic Prevention* issued by the Financial Supervisory Commission (FSC).
	2. Shareholders listed in the shareholder register as of the book closure date, 2021/MM/DD, are entitled to attend the shareholders’ meeting.
	3. The Company will not send new meeting notices. Shareholders are required to provide the original meeting notice upon entering meeting venue.
	4. The Company will use the AGM Supporting Video Conference Platform by the Taiwan Depository & Clearing Corporation (TDCC) for this year’s shareholders’ meeting. Any organization of shareholders’ meetings being assisted by video conferencing are required to be in line with TDCC’s operating guidelines, precautions, Frequently Asked Questions (FAQ) and instructions, as well as all other relevant documents. Please visit the TDCC website for more information. (<https://www.tdcc.com.tw/portal/zh/page/show/402897967a8b57f9017a9e0bc93f0001>)
	5. Shareholders who choose to attend shareholders’ meetings via video conferencing will be deemed as having attended in person.
	6. Shareholders who intend to attend shareholders’ meetings via video conferencing must register on TDCC’s Stockvote (<https://www.stockvote.com.tw/evote/index.html>) in advance. Pre-registration will be open from 2021/MM/DD to 2021/MM/DD (at least four days before the shareholders’ meeting). On the day of the shareholders’ meeting, shareholders may check in, watch a live stream of the meeting, text questions, and cast their votes. Participants will have to agree to waive their proposing and voting rights regarding extempore motions and amendments to the content of the original meeting proposals. In addition, they will also have to agree to forgo participation at the physical shareholders’ meeting.
	7. If shareholders wish to attend shareholders’ meetings in person but have already registered to attend via video conferencing, they shall, before the registration deadline, cancel their video conferencing registration using the same way as they registered. In the absence of a timely withdrawal, shareholders may only attend shareholders’ meetings via video conferencing.
	8. Shareholders who have used electronic transmissions to exercise their voting rights are not allowed to attend shareholders’ meetings via video conferencing. However, they may submit their questions regarding each proposal to the Company by (written documents, emails, comments on the official website, faxes, or any other proper forms specified by issuing companies) by 2021/MM/DD (at least three days before the shareholders’ meeting). For each proposal, participants are limited to two questions, and the text of each question should not exceed two hundred words. The Company will compile all questions and then provide an official response to selected questions.